



Licensing Sub Committee Hearing Panel

Date: Friday, 18 October 2019

Time: 10.00 am

Venue: Council Antechamber - Level 2, Town Hall Extension

This is a **supplementary agenda** containing additional information about the business of the meeting that was not available when the agenda was published

Access to the Council Antechamber

Public access to the Council Antechamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk. **There is no public access from the Lloyd Street entrances of the Extension.**

Membership of the Licensing Sub Committee Hearing Panel

Councillors - Flanagan, Hughes and Reid

Supplementary Agenda

5. **Item moved to other hearing (Private Shop, 54 Oldham Street, Manchester, M4 1LE)**

This item of business will now be considered by the Licensing and Appeals Panel at the rise of the Licensing Panel Hearing.

The report of the Director of Planning, Building Control & Licensing will be taken at the following Panel Hearing.

6. **Café Lloyd, 16 Lloyd Street, Manchester M2 5ND (Determination)**

3 - 6

The report of the Director of Planning, Building Control & Licensing is now enclosed.

Further Information

For help, advice and information about this meeting please contact the Committee Officer:

Andrew Woods
Tel: 0161 234 3011
Email: andrew.woods@manchester.gov.uk

This supplementary agenda was issued on **Monday, 14 October 2019** by the Governance and Scrutiny Support Unit, Manchester City Council, Level 3, Town Hall Extension (Lloyd Street Elevation), Manchester M60 2LA



Licensing Act 2003 (Hearings) Regulations 2005

Reference: 235649
Name: Cafe Lloyd
Address: 16 Lloyd Street, Manchester, M2 5ND
Ward: Deansgate
Application Type: Premises Licence (new)
Name of Applicant: Cocktail Takeover Ltd
Date of application: 12/09/2019

Agreement has been reached between the applicant and all parties that submitted relevant representations.

The Sub-Committee is asked to grant the application subject to the modifications agreed between the parties without the need for a hearing.

If the Sub-Committee is not minded to grant the application as above, it is requested to adjourn the matter for a full hearing to be held to determine the application.

Proposed licensable activities and opening hours to be granted

Provision of regulated entertainment (recorded music):
Sun to Thurs 7am to 1am, Fri to Sat 7am to 4am

Provision of late night refreshment:
Sun 11pm to 1.30am, Mon to Thurs 11pm to 1am, Fri to Sat 11pm to 4.30am

The supply of alcohol for consumption both on and off the premises:
Sun to Thurs 7am to 1am, Fri to Sat 7am to 4am

Opening hours:
Sun to Thurs 7am to 1.30am, Fri to Sat 7am to 4.30am

Representations received

Greater Manchester Police

Risk of all licensing objectives being undermined unless proposed conditions are attached

Licensing & Out of Hours Compliance

The steps offered by the applicant to uphold the licensing objectives are minimal and this could undermine the licensing objectives

Agreements between parties

Greater Manchester Police:

1. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the Police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
 - (a) all crimes reported to the venue, or by the venue to the Police
 - (b) all ejections of patrons
 - (c) any incidents of disorder
 - (d) any faults in the CCTV system
 - (e) any visit by a relevant authority or emergency service
 - (f) All refusals of sales of alcohol
2. The Designated Premises Supervisor shall ensure that a written notice of authority is kept at the premises for all staff who sell alcohol. The notice shall be made available for inspection upon request of the police or an authorised officer of the licensing authority and all staff selling alcohol must be in possession of identification to enable to verify their identity against the notice.
3. The premises shall display prominent signage indicating at any point of sale, the entrance to the premises and in all areas where alcohol is located that it is an offence to buy, or attempt to buy, alcohol for a person under the age of 18.

Licensing & Out of Hours Compliance:

1. A CCTV system shall be maintained and operated at the premises with cameras positioned both internally and externally.
2. Recorded CCTV images will be maintained and stored for a period of twenty-eight days and shall be produced to the Police or Licensing Authority upon request.
3. CCTV will be in operation at any time a person is in the premises. Where CCTV is recorded onto a hard drive system, any DVDs subsequently produced will be in a format so it can be played back on a standard PC or DVD player.
4. Any person left in charge of the premises must be trained in the use of any such CCTV equipment, and be able to produce CCTV images to an officer from a responsible authority upon request.
5. Plans indicating the position of CCTV cameras to be submitted to the Police prior to the premises opening.
6. On days when the premises trades beyond midnight, SIA registered door staff shall be employed at the premises at a ratio of 1:100 from 22:00 onwards. At all other times, SIA registered door staff shall be employed in accordance with a risk assessment, to be carried out by the DPS. When employed, doorstaff will wear high visibility armbands.
7. When employed, a register of those door staff employed shall be maintained at the premises and shall include:
 - a. the number of door staff on duty;

- b. the identity of each member of door staff;
 - c. the times the door staff are on duty.
8. Open containers of alcohol shall not be removed from the premises, save for consumption in any delineated external area.
 9. The sale of alcohol shall be ancillary to food between the hours of 07:00 and 10:00.
 10. A first aid box will be available at the premises at all times.
 11. Regular safety checks shall be carried out by staff.
 12. Noise from amplified music or voices shall not be such as to cause a noise nuisance to occupants of nearby premises.
 13. No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
 14. The exterior of the building shall be cleared of litter at regular intervals.
 15. Notices will be positioned at the exits to the building requesting customers to leave in a quiet manner.
 16. Doors and windows at the premises are to remain closed after 11pm, save for access and egress.
 17. The emptying of bins into skips, and refuse collections will not take place between 11pm and 8am.
 18. A "Challenge 21" Policy shall be implemented in full and appropriate identification sought from any person who appears to be under the age of 21. The only acceptable photographic driving licences, passports, HM forces cards, or a form of identification with the "PASS" hologram.
 19. Notices advising what forms of ID are acceptable must be displayed.
 20. Notices must be displayed in prominent positions indicating that the Challenge 21 policy is in force.
 21. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details:
 - (a) all crimes reported to the venue, or by the venue to the police
 - (b) all ejections of patrons
 - (c) any complaints received
 - (d) any incidents of disorder
 - (e) seizures of drugs, offensive weapons, fraudulent ID or other items
 - (f) any faults in the CCTV system, searching equipment or scanning equipment
 22. All staff shall be trained in
 - (a) relevant age restrictions in respect of products
 - (b) laws relating to under age sales
 - (c) proxy sales
 - (d) challenge 21
 - (e) recognising signs of drunkenness
 - (f) how to refuse service
 - (g) company policies and reporting procedures
 - (h) the conditions in force under this licence

23. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council. The training must be given to a new member of staff before they commence employment.

24. All sales of alcohol for consumption off the premises shall be in sealed containers only, and shall not be consumed on the premises. There will be no off sales after 21:00hrs.

Background documents (available for public inspection):

- Manchester City Council Statement of Licensing Policy 2016 - 2021
- Guidance issued under section 182 of the Licensing Act 2003, April 2017
- Original application form
- Representations made against application and respective agreements